

**City of Menifee Senior Advisory Committee  
Meeting Minutes  
June 24, 2014**

**1. CALL TO ORDER**

Community Services Director Robert Lennox called the meeting to order at 10:00 a.m.

**2. ROLL CALL**

Present were: Committee member Gloria Sanchez, Committee member Chuck Reutter, Committee member Ken Woytek, Committee member Victoria Arendain, Community Services Director Robert Lennox, City Clerk Kathy Bennett, Deputy City Clerk Jennifer Allen, Senior Administrative Analyst Allen Yun, Management Analyst Margarita Cornejo, and four (4) members of the public.

**3. AGENDA APPROVAL OR MODIFICATION**

As Posted

**4. PRESENTATIONS**

None

**5. Public Comments**

None

**6. APPROVAL OF MEETING MINUTES**

None

**7. DISCUSSION ITEMS**

**7.1 Brown Act Training**

City Clerk Kathy Bennett presented overview of Brown Act requirements.

**7.2 Committee Chair Election**

Committee member Ken Woyek made a motion to nominate Committee member Gloria Sanchez as Committee Chair.

Committee member Victoria Arendain seconded the motion.

Motion was passed unanimously.

**7.3 Committee Vice-Chair Election**

Committee Chair Gloria Sanchez made a motion to nominate Committee member Ken Woyek as Committee Vice-Chair.

Committee member Victoria Arendain seconded the motion.

Motion was passed unanimously.

#### **7.4 Selection of Regular Meeting Date**

Committee Chair Gloria Sanchez opened discussion to committee regarding future meetings dates and times.

Committee member Chuck Reutter made a motion to meet the 3<sup>rd</sup> Tuesday of every month at 10:00 am.

Committee Chair Gloria Sanchez made a substitute motion to meet 4<sup>th</sup> Tuesday of every month at 10:00 am, with next meeting on July 22, 2014.

Committee member Victoria Arendain seconded motion.

Motion was unanimously approved.

### **8. COMMUNITY SERVICES DIRECTOR COMMENTS**

#### **8.1 Facility Overview**

Senior Administrative Analyst Allen Yun provided summary of existing City of Menifee park and recreation facilities, current programs/activities available and special events.

#### **8.2 2013 Senior Needs Assessment Survey Report**

Management Analyst Margarita Cornejo provided brief summary on 2013 Senior Needs Assessment Survey completed by Ad-Hoc Committee.

#### **8.3 Valley-Wide Recreation and Park District Operator Contract Review**

Management Analyst Margarita Cornejo provided update on status of contract with Valley-Wide, final contract expected to be ready for signing on July 1, 2014.

### **9. COMMITTEE MEMBERS COMMENTS**

Committee Chair Gloria Sanchez expressed committee would like to see speaker's forum on on-going basis including things like town hall meetings.

Committee member Chuck Reutter inquired regarding overall purpose of Senior Advisory Committee and also commented on the need to improve golf cart accessibility.

Community Services Director Robert Lennox stated golf cart access is limited to 35 mph streets only.

Committee Chair Gloria Sanchez suggested golf cart accessibility and other transportation options be included as part of future meetings' agenda.

Committee member Victoria Arendain requested some general information on Kay Cenicerros Senior Center activities and operations and Center Director Leslie Covey's duties.

Kay Cenicerros Senior Center Director Leslie Covey explained her role as center's director. Explained center sees average monthly attendance of approximately 3,200 visitors, participating in a diverse range of programs/activities.

Committee Member Victoria Arendain inquired regarding future efforts to reach out for more community feedback input.

Committee Chair Gloria Sanchez discussed including adding establishing a mission statement and brainstorming committee goals and objectives as part of next meeting's agenda.

Community Services Director Robert Lennox indicated this would be included in next meeting's agenda.

#### **10. ADJOURNMENT**

Committee Chair Gloria Sanchez adjourned the meeting at 12:51 pm.



Margarita Cornejo, Management Analyst