



**City of Menifee
Menifee Citizens Advisory Committee (MCAC)
Meeting Agenda
Tuesday, August 25, 2015**

**City Council Chambers
29714 Haun Road
Menifee, CA 92586**

6:00 p.m. Regular Meeting

THE PURPOSE OF THE MENIFEE CITIZENS ADVISORY COMMITTEE MEETINGS ARE TO CONDUCT THE CITY'S BUSINESS

PLEASE SEE OUR DECORUM POLICY NOTES AT THE END OF THIS AGENDA

AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. FLAG SALUTE

4. PRESENTATIONS

None.

5. APPROVAL OF MINUTES

5.1. April 2, 2015 Meeting

6. AGENDA APPROVAL OR MODIFICATION

7. PUBLIC COMMENTS (non-agenda items only)

8. DISCUSSION ITEMS

8.1. CDBG 2014/2015 Program Year Annual Action Plan Projects & Activities

- Review and receive summary all projects/activities completed during Program Year 2014-2015 (July 1, 2014 to June 30, 2015 period) as part of City's Community Development Block Grant (CDBG) Program.

9. COMMUNITY SERVICES DIRECTOR COMMENTS

10. COMMITTEE MEMBER REPORTS ON COMMITTEE ACTIVITIES

11. FUTURE AGENDA REQUESTS FROM COMMITTEE MEMBERS:

Items Scheduled for Future Agendas:

12. ADJOURNMENT

Decorum Policy Notes

Please use a speaker request form when you wish to address the Committee

The Committee anticipates and encourages public participation at its Committee meeting, both on agenda items and during the public comments period. Please use respect by not having your cell phones on, refrain from talking in the audience or outbursts that may be disruptive. While we encourage participation, we ask there be a mutual respect for the proceedings.

Staff Reports

Materials related to an item on this Agenda, including those submitted to the Committee after distribution of the agenda packet, and are available for public inspection by contacting Jen Allen, Deputy City Clerk, at (951) 672-6777 during normal business hours.

Compliance with the Americans with Disabilities Act

If you need special assistance to participate in this meeting, you should contact Jennifer Allen, Deputy City Clerk, at (951) 672-6777. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

**City of Menifee Menifee Citizens Advisory Committee (MCAC)
Regular Meeting Minutes
April 2, 2015**

1. CALL TO ORDER

Committee Chair Gloria Sanchez called the meeting to order at 6:00 PM.

2. ROLL CALL

Present were: Committee Chair Gloria Sanchez, Committee Vice Chair Marty Rosen, Committee member Tom Giedroyce, Committee member Lesa Sobek, Committee member Robert P. Karwin, Committee member Ken Woytek, Committee member Karla Monroy, Community Services Director Robert Lennox, Senior Administrative Analyst Allen Yun, and Management Analyst Margarita Cornejo. Absent were: Committee member River Michael Recatto.

3. FLAG SALUTE

4. PRESENTATIONS

None.

5. APPROVAL OF MINUTES

February 17, 2015

Motion to approve minutes of February 17, 2015 with minor correction to item 8.1, updating Gieroyce to Giedroyce, was made by Committee Vice Chair Rosen.

Motion was seconded by Committee member Lesa Sobek.

Motion was unanimously approved.

6. AGENDA APPROVAL OR MODIFICATION

As posted.

7. PUBLIC COMMENTS (non-agenda items only)

None.

8. DISCUSSION ITEMS

8.1. Proposed CDBG 2015/2016 Program Year Annual Action Plan Projects & Activities

- Review and receive summary all projects/activities included as part of Program Year 2015-2016 Community Development Block Grant (CDBG) Program.

Management Analyst Margarita Cornejo provided brief staff report on the various proposed activities and projects to be included as part of the 2015/2016 Annual Action Plan to be considered

by City Council on May 6, 2015. Proposed activities and projects include the funding recommendations from the MCAC February 17, 2015 meeting.

Community Services Director Lennox also provided additional clarification on the City's Earn and Learn Program intended to provide funding for beautification/clean-up efforts within income eligible target areas.

Committee Vice Chair Rosen made a motion for public services applications review process for future program years include two separate meetings with applicants available for questions at the second meeting.

Motion was seconded by Committee member Giedroyce.

Motion was unanimously approved.

9. COMMUNITY SERVICES DIRECTOR COMMENTS

Community Services Director Lennox provided a brief update on the Parks Master Plan process.

10. COMMITTEE MEMBER REPORTS ON COMMITTEE ACTIVITIES

None.

11. FUTURE AGENDA REQUESTS FROM COMMITTEE MEMBERS:

Items Scheduled for Future Agendas:

ADJOURNMENT

Committee Chair Sanchez adjourned the meeting at 6:55 pm.

Margarita Cornejo, Management Analyst

CITY OF MENIFEE

REVIEW OF COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM YEAR 2014-15 ACCOMPLISHMENTS

MEETING DATE: August 25, 2015

TO: Committee Chair and Committee

PREPARED BY: Margarita Cornejo, Management Analyst

REVIEWED BY: Robert Lennox, Community Services Director

SUBJECT: Review of Community Development Block Grant (CDBG)
Accomplishments for Program Year 2014-2015.

RECOMMENDED ACTION

That the MCAC receive and file summary report/presentation of accomplishments related to the various projects and activities completed as part of the City of Menifee Community Development Block Grant (CDBG) Program Year 2014-2015.

DISCUSSION

The City of Menifee elected to become a Community Development Block Grant (CDBG) entitlement jurisdiction beginning July 1, 2012. This entitlement status enables the City to receive funds directly from the federal Department of Housing and Urban Development (HUD) for distribution and expenditure within the City, and allows the City Council to have greater control of the use of the funds and ensure greater accountability to Menifee residents. Program Year 2015-16 will be the fourth year the City of Menifee participates within the CDBG Program as an entitlement community.

Each September, the City must complete and submit to HUD the Comprehensive Annual Performance and Evaluation Report (CAPER), discussing the accomplishments achieved during the most recent program year. Prior to submittal to HUD, a Public Hearing is held annual at a regular City Council meeting for the formal adoption of the CAPER. The most current program year completes is Program Year 2014-2015, which covers the period of July 1, 2014 to June 30, 2015. A public hearing has been scheduled for September 16, 2015 at 7:00 PM, with a 30 day review/comment period of the draft 2014-2015 CAPER made available to the public beginning August 17, 2015.

Staff recommends the MCAC receive and file summary report/presentation of accomplishments related to the various projects and activities completed as part of the City of Menifee Community Development Block Grant (CDBG) Program Year 2014-2015.

FISCAL IMPACT

None

ATTACHMENTS

None.