

**City of Menifee Menifee Citizens Advisory Committee (MCAC)
Regular Meeting Minutes
February 17, 2015**

1. CALL TO ORDER

Community Services Director Lennox called the meeting to order at 6:00 PM.

2. ROLL CALL

Present were: Committee member Marty Rosen, Committee member Tom Giedroyce, Committee member Lesa Sobek, Committee member Robert P. Karwin, Committee member Gloria Sanchez, Committee member Ken Woytek, Committee member River Michael Recatto, Committee member Karla Monroy, Community Services Director Robert Lennox, Senior Administrative Analyst Allen Yun, Management Analyst Margarita Cornejo and ten (10) members of the public.

3. FLAG SALUTE

4. PRESENTATIONS

None.

5. APPROVAL OF MINUTES

None.

6. AGENDA APPROVAL OR MODIFICATION

As posted.

7. PUBLIC COMMENTS (non-agenda items only)

None.

8. DISCUSSION ITEMS

8.1. Committee Chair Election

Committee member Gieroyce made a motion to elect Committee member Gloria Sanchez and Committee Chair.

Motion was seconded by Committee member Karwin.

Motion was unanimously approved.

8.2. Committee Vice-Chair Election

Committee member Karwin made a motion to elect Committee member Rosen as Committee Vice-Chair.

Motion was seconded by Committee member Sobek.

Motion was unanimously approved.

8.3. Discussion of Upcoming CDBG 2015/2016 Public Services Application Review and Recommendation to Council

- Review and discuss funding recommendations for upcoming Program Year 2015-2016 Community Development Block Grant (CDBG) Public Services Projects/Activities.

Management Analyst Margarita Cornejo provided a summary of the City's Community Development Block Grant Program (CDBG) and public services component. Ms. Cornejo provided a summary of annual notification and application process, eligibility review, and role of MCAC with respect to funding recommendations for City Council's consideration during Public Hearing held in May.

Ms. Cornejo provided scoring guidelines and matrix for committee's use and reference when evaluating program applicants for the upcoming 2015-2016 Program Year. Ms. Cornejo also explained public services applicants (non-profit organizations and eligible entities) would be provided with a five minutes to address committee regarding their application.

Presentations were received from the following organizations:

Assistance League of Temecula Valley
Boys and Girls Club of Menifee Valley
City of Menifee Community Services Department
Equu8 Therapeutic Riding and Horsemanship School
Hospice of the Valleys
Lake Menifee Women's Club
Menifee Historical Association
Menifee Valley Community Cupboard
Practice What You Preach Foundation/96.9 FM KMFE Radio

Committee reviewed and discussed public services applications, and provided funding recommendations to be included as part of Draft Annual Action Plan prepared and presented for City Council's consideration.

9. COMMUNITY SERVICES DIRECTOR COMMENTS

Community Services Director Lennox provided a brief summary of next steps for Program Year 2015-2016 including a Public Hearing during first City Council meeting in May for Council's final determinations, and thanked committee for their input and review.

10. COMMITTEE MEMBER REPORTS ON COMMITTEE ACTIVITIES

None.

11. FUTURE AGENDA REQUESTS FROM COMMITTEE MEMBERS:

Items Scheduled for Future Agendas:

- **Proposed 2015-2016 Annual Action Plan Projects/Programs**

12. ADJOURNMENT

Committee Chair Sanchez adjourned the meeting at 8:30 pm.



Margarita Cornejo, Management Analyst