



**City of Menifee  
Senior Advisory Committee  
Meeting Agenda  
Tuesday, April 26, 2016**

**City Council Chambers  
29714 Haun Road  
Menifee, CA 92586**

**10:00 a.m. Regular Meeting**

THE PURPOSE OF THE SENIOR ADVISORY COMMITTEE MEETINGS ARE TO CONDUCT THE CITY'S  
BUSINESS

PLEASE SEE OUR DECORUM POLICY NOTES AT THE END OF THIS AGENDA

**AGENDA**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. FLAG SALUTE**
- 4. PRESENTATIONS**
- 5. APPROVAL OF MINUTES**
  - 5.1. Minutes of March 22, 2016**
- 6. AGENDA APPROVAL OR MODIFICATION**
- 7. PUBLIC COMMENTS (non-agenda items only)**
- 8. DISCUSSION ITEMS**
  - 8.1. Strategic Planning 2016/2017**
    - Review 2015/2016 Strategic Planning Items
    - Recommend further action on incomplete items
    - Discuss and recommend new action items
- 9. COMMUNITY SERVICES SUPERVISOR COMMENTS**
  - 9.1. Department Update**
  - 9.2. Kay Cenicerros Senior Center Programs, classes, and trips**

**9.3. Menifee Valley Health Systems – Grant Award**

**10. COMMITTEE MEMBER REPORTS ON COMMITTEE ACTIVITIES**

**11. FUTURE AGENDA REQUESTS FROM COMMITTEE MEMBERS:**

**Items Scheduled for Future Agendas:**

- PEG – Public Access Channel Programming
- ADA/Mobility Equipment in ROW and Sidewalks
- Senior Website presentation and updates
- Prepare a resource directory for seniors

**12. ADJOURNMENT**

**Decorum Policy Notes**

*Please use a speaker request form when you wish to address the Committee*

*The Committee anticipates and encourages public participation at its Committee meeting, both on agenda items and during the public comments period. Please use respect by not having your cell phones on, refrain from talking in the audience or outbursts that may be disruptive. While we encourage participation, we ask there be a mutual respect for the proceedings.*

**Staff Reports**

*Materials related to an item on this Agenda, including those submitted to the Committee after distribution of the agenda packet, and are available for public inspection by contacting Jen Allen, Deputy City Clerk, at (951) 672-6777 during normal business hours.*

**Compliance with the Americans with Disabilities Act**

*If you need special assistance to participate in this meeting, you should contact Jennifer Allen, Deputy City Clerk, at (951) 672-6777. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.*

**City of Menifee Senior Advisory Committee  
Regular Meeting Minutes  
March 26, 2016**

**1. CALL TO ORDER**

Committee Chair Gloria Sanchez called the meeting to order at 10:05 AM.

**2. ROLL CALL**

Present were: Committee Chair Gloria Sanchez, Committee Vice-Chair Ken Woytek, Committee member Chuck Reutter, Committee member Ruth Goulet, Community Services Director Robert Lennox, Community Services Supervisor Jason Hendrix, Community Services Coordinator Aisha Jemmott-Wilson and seven (7) members of the public.

**3. FLAG SALUTE**

**4. PRESENTATIONS**

Community Access Center: Services to low vision to seniors  
Tino Alvarez- Program Director and Maria Rojas-Independent Advocate

Tino Alvarez presented on the variety of services that community Access Center offers for free. He brought a variety of devices that they provide to their clients. He stated all service are free for those who qualify.

**5 APPROVAL OF MINUTES**

**5.1. Minutes of February 23, 2016**

A motion to approve the minutes of the February 23, 2016 Meeting was made by Committee member Reutter

Motion was seconded by Committee member Goulet.

Motion was unanimously approved.

**6 AGENDA APPROVAL OR MODIFICATION**

As posted.

**7 PUBLIC COMMENTS (non-agenda items only)**

Karen Nolan with LCL Realty and Property Management spoke to the committee regarding the 55+ signage and their policy. She stated that they qualify potential residents and they don't allow unqualified clients to purchase a home.

**8 DISCUSSION ITEMS**

**8.1 Senior Health, Wellness, and Fitness Fair**

- Review current vendors
- Review speakers and on site screening opportunities

➤ Finalize Senior Advisory Committee Plans

Community Services Supervisor Jason Hendrix informs the committee members of the type of vendors, presentations, and demonstrations that they will see at the Fair. He also mentions that there will be a passport created for seniors to get stamped when they visit each booth. Once the passport is filled with the stamps they will turn in passport for place in an opportunity drawing.

Committee Chair Sanchez states that Senior Advisory team will be involved and they should contact Supervisor Jason to sign up to help that day.

Committee Member Reutter mentions that he is very excited to see this event take place.

Committee Vice-Chair Woytek asked about having health screening at the event

Community Services Supervisor Jason Hendrix mentions that the Riverside County Mobile Health unit will be at the Fair to provide a variety of screenings.

**8.2 Ad Hoc Committee with Parks, Recreation and trails Commission**

- Appoint committee member to Ad Hoc committee on Senior Friendly Parks and Trail

Committee Chair Sanchez makes the Motions to nominate Committee Member Victoria Arendain to the Ad Hoc committee.

Motion was second by Committee Member Reutter

Motion was unanimously approved.

**9 COMMUNITY SERVICES SUPERVISOR COMMENTS**

- ) **Department Update**
- ) **Kay Cenicerros senior Center Programs, classes, and Trips**
- ) **HOA Outreach updates**

Community Services Supervisor Jason Hendrix provided updates on the Community Services Interviews, upcoming excursions and the senior symposium.

Supervisor Jason also provided updates to the HOA outreach. Supervisor Jason recapped a meeting with Jenny Heimbold and Hillside mobile home to share senior program information and about Senior Advisory Committee.

## **10 COMMITTEE MEMBER REPORTS ON COMMITTEE ACTIVITIES**

Committee Vice-Chair Woytek mentions he is still working with RTA people to try to extending their service.

Committee Member location in Menifee

**11 FUTURE AGENDA** Reutter gave information on how the Low vision care is in the process of looking for a **REQUESTS FROM COMMITTEE MEMBERS:**

### **Items Scheduled for Future Agendas:**

- Schedule and Establish 2016/2017 goals and objectives
- PEG – Public Access Channel Programming
- ADA/Mobility Equipment in ROW and Sidewalks
- Review potential amenities for Seniors
- Prepare a resource directory for senior
- Contact Senior Delivery for Seniors that are

## **12 ADJOURNMENT**

Committee Chair Sanchez adjourned the meeting at 11:16 am.

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Aisha Jemmott-Wilson, Community Services Coordinator

## **CITY OF MENIFEE**

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SUBJECT: STRATEGIC PLANNING 2016/2017

MEETING DATE: April 26, 2016

TO: Committee Chair and Committee Members

PREPARED BY: Aisha Jemmott-Wilson, Community Services  
Coordinator

REVIEWED BY: Jason Hendrix, Community Services Supervisor

APPROVED BY: Robert Lennox, Community Services Director

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### **RECOMMENDED ACTION**

That the Senior Advisory Committee:

1. Review the 2015/2016 Strategic Planning Items; and
2. Recommend further action on incomplete items; and
3. Discuss and recommend new action items for fiscal year 2106-2017 Committee agendas.

### **DISCUSSION**

By conducting a strategic planning special workshop, the Committee will be able develop an organized plan of action on what, when, and the priority of existing senior needs and issues at future meetings.

A summary of the key senior needs and issues discussion items, as identified by the Committee, has been prepared by staff and provided to the Committee for review/discussion.

It is staff's recommendation the Committee review and prioritize senior needs and issues discussion items and determine rankings for each item with respect to future discussions agenda.

### **FISCAL IMPACT**

None.

### **ATTACHMENTS**

1. 2016/2017 Strategic Planning Worksheet

City of Menifee: Senior Advisory Committee  
Strategic Planning Workshop 2016/2017



<u>Item Number</u>	<u>Topic</u>	<u>Committee Member</u>	<u>Item Description</u>	<u>Priority Ranking</u>	<u>Main Category</u>	<u>Status</u>
1	Communication	2013 Senior Needs Assessment Survey	Discuss Enhancing and expanding existing communication methods to seniors: senior dedicated webpage, newsletters, email alerts.	2	Communication	Complete
2	Directory/Resource Guide	2013 Senior Needs Assessment Survey	Discuss developing a central directory/resource guide for senior residents.		Directory/Resource Guide	Staff has met with vendor to discuss pricing.
3	Emergency Response Program	Ken Woytek	Discuss establishing emergency response programs and benefits to individual and senior community as a whole.		Emergency Preparedness	
4	Public Safety Issues	Ken Woytek	Discuss improving additional efforts individual residents/business owners can take to prevent home invasions, vandalism, carjackings		Public Safety	
5	Senior Center Programming	Ken Woytek	Review existing programming at senior center and discuss updating/changing/adding new programming reflective of the senior community's interests		Senior Center Programming	Complete
6	Social and Recreational Opportunities	2013 Senior Needs Assessment Survey	Expand existing social and recreational opportunities available to seniors. Discuss adding free fitness classes at senior center, providing subject specific classes/services on topics like: financial planning, emergency preparedness, using PCs, smartphones, and tablets. Establish cultural program led by senior authorities.	3	Social and Recreational Opportunities	Complete
7	Transportation	2013 Senior Needs Assessment Survey	Discuss Improving transportation options for seniors. Review existing resources available and potential collaborations.	1	Transportation	
8	Golf Cart Accessibility	Chuch Reutter	Discuss/review golf cart accessibility throughout City.	1	Transportation	
9	Develop/Expand Senior Volunteer Opportunities	Ken Woytek	Establish different senior volunteer program opportunities, including emergency preparedness, volunteers for aquatics programs		Volunteer Opportunities	
10	Water Conservation	Ruth Goulet	Discuss water conservation throughout community	N/A	Other	Requested be removed from future discussion at 7/22/2014 SAC meeting.

