



**City of Menifee
Senior Advisory Committee
Meeting Agenda
Tuesday, October 24, 2017**

**St. Vincent Ferrer Church
27931 Murrieta Road
Menifee, CA 92586**

9:00 a.m. Special Meeting

THE PURPOSE OF THE SENIOR ADVISORY COMMITTEE MEETINGS ARE TO CONDUCT THE CITY'S
BUSINESS

PLEASE SEE OUR DECORUM POLICY NOTES AT THE END OF THIS AGENDA

AGENDA

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. FLAG SALUTE**
- 4. PRESENTATIONS**
- 5. APPROVAL OF MINUTES**
 - 5.1. Minutes from September 26, 2017**
- 6. AGENDA APPROVAL OR MODIFICATION**
- 7. PUBLIC COMMENTS (non-agenda items only)**
- 8. DISCUSSION ITEMS**
 - 8.1. Strategic Planning**
 - Complete Strategic Action Plan Items and completion dates
- 9. COMMUNITY SERVICES SUPERVISOR COMMENTS**
 - 9.1. Department Update**
 - Homeless Task Force Coalition Meeting- Wednesday, October 25, 2017 at 3:00pm
 - Fall Festival- October 28, 2017 at 3:00pm, Audie Murphy Ranch Sports Park

- Veterans Day Celebration, November 10, 2017 at 6:00pm, Wheatfield Park

10. COMMITTEE MEMBER REPORTS ON COMMITTEE ACTIVITIES

11. FUTURE AGENDA REQUESTS FROM COMMITTEE MEMBERS:

Items Scheduled for Future Agendas:

Caregiver's information
Nursing home information

12. ADJOURNMENT

Menifee Senior Advisory Committee Public Safety Meeting at 10:00am

Next meeting: November 28, 2017 at 10:00am

Decorum Policy Notes

Please use a speaker request form when you wish to address the Committee

The Committee anticipates and encourages public participation at its Committee meeting, both on agenda items and during the public comments period. Please use respect by not having your cell phones on, refrain from talking in the audience or outbursts that may be disruptive. While we encourage participation, we ask there be a mutual respect for the proceedings.

Staff Reports

Materials related to an item on this Agenda, including those submitted to the Committee after distribution of the agenda packet, and are available for public inspection by contacting Jen Allen, Deputy City Clerk, at (951) 672-6777 during normal business hours.

Compliance with the Americans with Disabilities Act

If you need special assistance to participate in this meeting, you should contact Jennifer Allen, Deputy City Clerk, at (951) 672-6777. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

**City of Menifee Senior Advisory Committee
Regular Meeting Minutes
Tuesday, September 26, 2017**

1. CALL TO ORDER

Committee Chair Gloria Sanchez called the meeting to order at 10:06 AM.

2. ROLL CALL

Present were: Committee Chair Gloria Sanchez, Committee Vice-Chair Ken Woytek, Committee Member Ruth Goulet, Committee Member Helen Alexander, Committee Member Anne-Marie Novack, Committee Member Angela Wojtkowski, Committee Member Darrell Thompson, Community Services Supervisor Jason Hendrix, Community Services Coordinator Aisha Wilson and no members of the public.

3. FLAG SALUTE

4. PRESENTATION

- 4.1 City of Menifee: Economic Development
Gina Gonzales**

5 APPROVAL OF MINUTES

- 5.1. Minutes of June 27, 2017**

A motion to approve the previous minutes of was made by Committee Member Alexander

Motion was seconded by Committee Member Goulet

Motion was unanimously approved.

6 AGENDA APPROVAL OR MODIFICATION

A motion to approve the agenda was made by Committee Vice-Chair Woyteck

Motion was seconded by Committee Member Alexander

Motion was unanimously approved.

7 PUBLIC COMMENTS (non-agenda items only)

None

8 DISCUSSION ITEMS

8.1 Senior Resource Directory

- Review the 2016/2017 Strategic Planning Items.
- Recommend further action on incomplete items
- Discuss and recommend new action items and completion dates for fiscal year 2017/2018

Committee Chair Sanchez review each item with the committee members.

Committee Members agreed to keep item #3, #4, and #7 from the 2016/2017 strategic planning worksheet.

Committee Vice-Chair Woytek commented on item #3 from the 2016/2017 strategic planning worksheet and said that the city should have a system for emergency preparedness for seniors.

Committee Chair Sanchez talked about maybe the city can go around to community groups and HOA and share emergency systems that can be implemented.

Committee Vice-Chair Woytek talked about an emergency preparedness list that can be available to seniors.

Committee Member Wojtkowski talked about educating people a how to be prepared for an emergency.

Committee Member Novack talked about working with the Red Cross and getting their kits.

Committee Chair Sanchez commented on item #7 from the 2016/2017 strategic planning worksheet and said that transportation for seniors is a necessity.

Committee Vice-Chair Woytek mentions that a transportation subcommittee will need to be formed.

Committee Chair Sanchez commented that a plan will need to be created along with a resolution.

Community Services Supervisor Hendrix talked about ideas for fiscal year 2017/2018 planning topics. He explained that each member will group up and provide recommendations on Intergenerational Programming, Transportation, Senior Recreation Programs and other (recommending on topics not listed).

Committee Member would be given 20 minutes to discuss and provided recommendations on each topic.

Community Services Supervisor Hendrix informed all Committee Members that staff will compile recommendations on each topic so that all members can review, prioritize, and formalize Strategic Planning topics for fiscal year 2017/2018 at the next meeting.

9 COMMUNITY SERVICES SUPERVISOR COMMENTS

9.1 Department Update

- Homeless Task Force Coalition Meeting – Wednesday, September 27, 2017 at 3:00pm
- Senior Scam Stopper Workshop – Thursday, October 7, 2017 at 10:00am
- Fall Festival – Saturday, October 28, 2017 at 3:00pm
- Healthy Menifee Kick-Off. Monday, October 30 2017 at 5:30 pm

Community Services Supervisor Jason informed the committee members that Healthy Menifee Kick-off date has been changed to November 7, 2017 at 5:00pm.

10 COMMITTEE MEMBER REPORTS ON COMMITTEE ACTIVITIES

Committee Member Alexander asked about what kind of senior programs taking place at the Marion Ashley Center

Community Services Supervisor Jason Hendrix informed Committee Member Alexander that it's a community center and it's not just for seniors.

Committee Member Goulet thanked the City of Menifee for the town hall meeting and thought it was a success.

Committee Member Alexander asked for recommendations from the committee members for getting people to attend community events.

Committee Chair Sanchez talked about a public safety meeting that she was putting together and requested the SAC members to be part of this event. She then made a motion to change the location and time for the October meeting.

Committee Vice-Chair Woytek made the motion to change the location and time for the October meeting

Committee Member Alexander 2nd the motion

All member approved the motion

11 FROM COMMITTEE MEMBERS

Items Scheduled for Future Agendas:

Caregiver's information
Nursing home information
Senior Workforce Program
Transportation

12 ADJOURNMENT

Committee adjourned the meeting at 12:01pm

Aisha Wilson, Community Services Coordinator

CITY OF MENIFEE

SUBJECT: STRATEGIC PLANNING 2017/2018

MEETING DATE: October 24, 2017

TO: Committee Chair and Committee Members

PREPARED BY: Aisha Wilson, Community Services Coordinator

REVIEWED BY: Jason Hendrix, Community Services Supervisor

APPROVED BY: Gina Gonzales, Economic Development Manager

RECOMMENDED ACTION

That the Senior Advisory Committee complete the Strategic Action Plan items and completion dates.

DISCUSSION

By conducting a strategic planning special workshop, the Senior Advisory Committee (SAC) will be able to develop an organized plan of action to prioritize and address the needs of the senior community at future meetings.

Committee members reviewed the 2016/2017 action plan and recommended further action on incomplete items at the last meeting on September 26, 2017. SAC Members also discussed and recommended new action items for fiscal year 2017-2018. SAC members will finalize action plan items and provide completion dates for each item. SAC members will also discuss who will take the lead for each action item and provide monthly updates.

After strategic planning has concluded, staff will compile results and send to the committee as a working document.

FISCAL IMPACT

None.

ATTACHMENTS

1. 2017/2018 Strategic Planning Summary

Strategic Planning Topics

Intergenerational Programming

Program Type

1. Mentoring YAC
2. Technology
3. Crime watch (ride along)
4. SR Housing Help (liability issue)

Funding

- Volunteer
- Volunteer
- Volunteer
- Participant Homeowner

Partnerships

- Schools, Libiriaries, collaborations
- Youth Advisory Committee (YAC) (teach seniors)
- School District/YAC
- Youth Groups, Athlete Teams, Church groups

Transportation

Program Type

1. Van/Shuttles, Special Event Taxis
2. Carpools to Shopping
3. Local RTA Bus
4. Trolley System

Funding

- Grants
- Participants
- County
- Grants

Partnerships

- RTA/City/ council etc., other cities?
- HOA's
- RTA

Senior Recreation Programs

<u>Program Type</u>	<u>Funding</u>	<u>Partnerships</u>
1. Expand senior outdoor park exercise activity	Grant, Businesses, Developers, Nonprofits	Developers, Nonprofits, State/Fed Grants Medical Businesses
2. Expand KC free programs	Volunteer Led	Riverside County and Local
3. Health programs	Volunteer Led	Medical Providers
4. Walking Program	Volunteer Led	City (Parks), Valley-Wide

Other

<u>Program Type</u>	<u>Funding</u>	<u>Partnerships</u>
1. Menifee City Park/Trails Brochure (Park: what is in park, type of ground cover, disabled accessibility, parking/restrooms; Trails: difficulty level, length, location/amenities, paved/non-paved/hills/rocks)	City Council	With Valley-Wide if possible, Youth groups can also benefit
2. Senior Home Exterior Help	Homeowner, Habitat, Interfaith Council	Youth Groups, Church Groups, Baseball/Athletic teams
3. Identifying those most at risk in our neighborhoods	HOA's, Neighborhood Watch	HOA's, Neighborhood Watch

4. Health related seminars (Alzheimer's, Dementia, etc.)

