



**City of Menifee
Senior Advisory Committee
Meeting Agenda
Tuesday, February 27, 2018**

**City Council Chambers
29714 Haun Road
Menifee, CA 92586**

10:00 a.m. Regular Meeting

THE PURPOSE OF THE SENIOR ADVISORY COMMITTEE MEETINGS ARE TO CONDUCT THE CITY'S
BUSINESS

PLEASE SEE OUR DECORUM POLICY NOTES AT THE END OF THIS AGENDA

AGENDA

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. FLAG SALUTE**
- 4. PRESENTATIONS**
 - 4.1. Riverside County Sheriff: Crime Watch
Crime Prevention Officer Thomas**
- 5. APPROVAL OF MINUTES**
 - 5.1. Minutes from January 23, 2018**
- 6. AGENDA APPROVAL OR MODIFICATION**
- 7. PUBLIC COMMENTS (non-agenda items only)**
- 8. DISCUSSION ITEMS**
 - 8.1. Strategic Planning**
 - Review Strategic Action Plan Items and set completion dates
- 9. COMMUNITY SERVICES SUPERVISOR COMMENTS**
 - 9.1. Department Update**

- Homeless Task Force Coalition Meeting- Wednesday, February 28, 2018 at 3:00pm
- Spring Festival, March 24, 2018
- Menifee Better Together, April 28, 2018 at Sun City Civic Association
- Music and Art Festival- Date and Location: August 25, 2019

10. COMMITTEE MEMBER REPORTS ON COMMITTEE ACTIVITIES

11. FUTURE AGENDA REQUESTS FROM COMMITTEE MEMBERS:

Items Scheduled for Future Agendas:

Strategic plan updates

12. ADJOURNMENT

Next meeting: March 27, 2018 at 10:00am

Decorum Policy Notes

Please use a speaker request form when you wish to address the Committee

The Committee anticipates and encourages public participation at its Committee meeting, both on agenda items and during the public comments period. Please use respect by not having your cell phones on, refrain from talking in the audience or outbursts that may be disruptive. While we encourage participation, we ask there be a mutual respect for the proceedings.

Staff Reports

Materials related to an item on this Agenda, including those submitted to the Committee after distribution of the agenda packet, and are available for public inspection by contacting Jen Allen, Deputy City Clerk, at (951) 672-6777 during normal business hours.

Compliance with the Americans with Disabilities Act

If you need special assistance to participate in this meeting, you should contact Jennifer Allen, Deputy City Clerk, at (951) 672-6777. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting

**City of Menifee Senior Advisory Committee
Special Meeting Minutes
Tuesday, January 23, 2018**

1. CALL TO ORDER

Committee Chair Gloria Sanchez called the meeting to order at 10:05 AM.

2. ROLL CALL

Present were: Committee Chair Gloria Sanchez, Committee Vice-Chair Ken Woytek, Committee Member Helen Alexander, Committee Member Ruth Goulet, Committee Member Darrel Thompson, Committee Member Angela Wojtkowski, Community Services Supervisor Jason Hendrix, Community Services Coordinator Aisha Wilson and one members of the public.

3. FLAG SALUTE

4. PRESENTATION

5. APPROVAL OF MINUTES

5.1. Minutes of October 24, 2017

A motion to approve the previous minutes of was made by Vice-Chair Woytek

Motion was seconded by Committee Member Alexander

Motion was unanimously approved.

6. AGENDA APPROVAL OR MODIFICATION

A motion to approve the agenda of was made by Vice-Chair Woytek

Motion was seconded by Committee Member Alexander

Motion was unanimously approved.

7. PUBLIC COMMENTS (non-agenda items only)

Lisa Sobek- Talked about Menifee Better Together at the Sun City Civic Association

8. DISCUSSION ITEMS

8.1. Menifee Citizens Advisory Committee(MCAC) Appointments

- Appoint two representatives from the Senior Advisory Committee to serve on the Menifee Citizens Advisory Committee and assist with review of the annual Community Development Block Grant program.

Committee Member Alexander asked the previous appointed MCAC members like to do it again.

Committee Member Alexander makes the motion to nominate Chair Sanchez and Vice-Chair Woytek to represent the Senior Advisory Committee and serve on the Menifee Citizen Advisory Committee.

Motions was seconded by Committee Goulet

Motion was approved by the following votes:

Ayes: Alexander, Goulet, Thompson, Wojtkowski
Noes: None
Abstain: None
Absent: Novack

Committee Chair Sanchez mentioned that all meetings are public and encourage that they should attend.

8.2. Election of Officers to SAC

- Conduct Senior Advisory Community annual elections for Committee Chair and Vice Chair offices for 2016 term, pursuant to Resolution No. 14-362.

Committee Member Alexander makes the motion to elect Chair Sanchez to serve Chair for the Senior Advisory Committee 2018 year.

Motions was seconded by Committee Goulet

Motion was approved by the following votes:

Ayes: Alexander, Goulet, Thompson, Wojtkowski, Woytek
Noes: None
Abstain: None
Absent: Novack

Committee Member Wojtkowski makes the motion to elect Vice-Chair Woytek to serve Vice-Chair for the Senior Advisory Committee 2018 year.

Motions was seconded by Committee Alexander

Motion was approved by the following votes:

Ayes: Alexander, Goulet, Thompson, Wojtkowski, Sanchez

Noes: None

Abstain: None

Absent: Novack

8.3. Strategic Planning

- Complete Strategic Action Plan Items and set completion dates

Chair Sanchez reviews the strategic planning notes with committee members

Committee Member Alexander offers to lead the Mentoring Youth Advisory Committee action plan.

Chair Sanchez recommends that Committee Member Novack lead the technology action plan

Committee Member Thompson offers to assist Committee Member Novack the action plan

Committee Members Thompson, Woytek, and Goulet offers to take the lead on the Crime Watch action plan.

Chair Sanchez, Vice-Chair Woytek, and Committee Member Wojtkowski offer up to lead the transportation action plan

Chair Sanchez recommends to finalize the remainder action plans at the next meeting

8.4. Senior Advisory Committee Meeting

- Discuss and approve Senior Advisory activities and meeting dates for 2018

Chair Sanchez reviews the meeting dates with committee members.

Vice-Chair Woytek recommends to change the time to 10am

Committee Member Goulet motions to approve the 2018 meeting dates

Motions was seconded by Committee Member Wojtkowski

Motion was unanimously approved.

9. COMMUNITY SERVICES SUPERVISOR COMMENTS

9.1 Department Update

- Senior Resource Guide Distribution Plan
- Menifee Training Workshop for Commissions and Committees- January 31, 2018, 6-8pm, City Council Chambers
- Homeless Task Force Coalition Meeting- Wednesday, February 28, 2018 at 3:00pm
- Point in Time Count updates
- Spring Festival, March 24, 2018
- Menifee Better Together, April 28, 2018 at Sun City Civic Association
- Music and Art Festival- Date and Location: TBD

Community Services Supervision announces that California Park and Recreation Society has select Chair Sanchez the Community Champion award. She will be presented this award in March.

10. COMMITTEE MEMBER REPORTS ON COMMITTEE ACTIVITIES

11. FROM COMMITTEE MEMBERS

Items Scheduled for Future Agendas:
Strategic Planning

12. ADJOURNMENT

Committee adjourned the meeting at 12:01pm

Aisha Wilson, Community Services Coordinator

CITY OF MENIFEE

SUBJECT: STRATEGIC PLANNING 2017/2018

MEETING DATE: February 27, 2018

TO: Committee Chair and Committee Members

PREPARED BY: Aisha Wilson, Community Services Coordinator

REVIEWED BY: Jason Hendrix, Community Services Supervisor

APPROVED BY: Jonathan Nicks, Community Services Director

RECOMMENDED ACTION

The Senior Advisory Committee review the Strategic Action Plan items and set completion dates.

DISCUSSION

By conducting a strategic planning special workshop, the Senior Advisory Committee (SAC) will be able to develop an organized plan of action to prioritize and address the needs of the senior community at future meetings.

Committee members reviewed the 2016/2017 action plan and recommended further action on incomplete items at the last meeting on September 26, 2017. SAC Members also discussed and recommended new action items for fiscal year 2017-2018. SAC members will review action plan items and provide completion dates for each item.

After strategic planning completion dates have been set SAC members will provide monthly updates on action items.

FISCAL IMPACT

None.

ATTACHMENTS

1. 2017/2018 Strategic Planning Summary

Strategic Planning Topics

Intergenerational Programming

Program Type

1. Mentoring YAC
2. Technology
3. Crime watch (ride along)
4. SR Housing Help (liability issue)

Funding

- Volunteer
- Volunteer
- Volunteer
- Participant Homeowner

Partnerships

- Schools, Libraries, collaborations
- Youth Advisory Committee (YAC) (teach seniors)
- School District/YAC
- Youth Groups, Athlete Teams, Church groups

Transportation

Program Type

1. Van/Shuttles, Special Event Taxis
2. Carpools to Shopping
3. Local RTA Bus
4. Trolley System

Funding

- Grants
- Participants
- County
- Grants

Partnerships

- RTA/City/ council etc., other cities?
- HOA's
- RTA

Senior Recreation Programs

<u>Program Type</u>	<u>Funding</u>	<u>Partnerships</u>
1. Expand senior outdoor park exercise activity	Grant, Businesses, Developers, Nonprofits	Developers, Nonprofits, State/Fed Grants Medical Businesses
2. Expand KC free programs	Volunteer Led	Riverside County and Local
3. Health programs	Volunteer Led	Medical Providers
4. Walking Program	Volunteer Led	City (Parks), Valley-Wide

Other

<u>Program Type</u>	<u>Funding</u>	<u>Partnerships</u>
1. Menifee City Park/Trails Brochure (Park: what is in park, type of ground cover, disabled accessibility, parking/restrooms; Trails: difficulty level, length, location/amenities, paved/non-paved/hills/rocks)	City Council	With Valley-Wide if possible, Youth groups can also benefit
2. Senior Home Exterior Help	Homeowner, Habitat, Interfaith Council	Youth Groups, Church Groups, Baseball/Athletic teams
3. Identifying those most at risk in our neighborhoods	HOA's, Neighborhood Watch	HOA's, Neighborhood Watch
4. Health related seminars (Alzheimer's, Dementia, etc.)		

