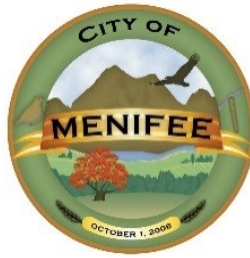


Kay Cenicerros Senior Center
29995 Evans Road
Menifee, CA 92586



City of Menifee
Menifee Senior Advisory Committee
Meeting Agenda

Chair Gloria Sanchez, Mayor Appointed
Linda Blanche, District 1
Angela Wojtkowski, District 2
Helen Alexander, District 3
Anne-Marie Novack, District 4
Ruth Goulet, Member at Large
David Morse, Member at Large

Tuesday, February 19, 2019
10:00 AM Special Meeting

AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. FLAG SALUTE

4. PRESENTATIONS

- 4.1. City of Menifee: Menifee City Traffic Concerns
City Traffic Engineer, Rob Blough, P.E., T.E., PTOE

5. APPROVAL OF MINUTES

- 5.1. Minutes from January 29, 2018

6. AGENDA APPROVAL OR MODIFICATION

7. PUBLIC COMMENTS (non-agenda items only)

8. DISCUSSION ITEMS

- 8.1. Strategic Planning and Goal Setting
Recommended Action
- Create 2019 Senior Advisory Goals, Action plan and set Goal Dates

9. COMMUNITY SERVICES SUPERVISOR COMMENTS

- 9.1. Department Update
- Multicultural Festival on Saturday, March 16th, Mayfield Park at 10:00am
 - Menifee Homeless Task Force on Thursday, February 28, 2019, Kay Cenicerros Senior Center- North Annex at 10:00am
 - Music and Art Festival- Saturday, March 30, 2019, MSJC Menifee Campus at 2:00pm
 - Menifee Better Together- Saturday, April 27, 2019, Sun City Civic Association at 8:00am

10. COMMITTEE MEMBER REPORTS ON COMMITTEE ACTIVITIES

11. FUTURE AGENDA REQUESTS FROM COMMITTEE MEMBERS:

- Strategic plan updates
- Seniors Helping Seniors program
- Park Amenities

12. ADJOURNMENT

*The purpose of the Senior Advisory Committee meetings are to conduct the city's business.
Please see our decorum policy notes below.*

Decorum Policy Notes

Please use a speaker request form when you wish to address the Committee

The Committee anticipates and encourages public participation at its Committee meeting, both on agenda items and during the public comments period. Please use respect by not having your cell phones on, refrain from talking in the audience or outbursts that may be disruptive. While we encourage participation, we ask there be a mutual respect for the proceedings.

Agenda Material

Materials related to an item on this Agenda, including those submitted to the Committee after distribution of the agenda packet, and are available for public inspection by contacting Aisha Jemmott-Wilson at (951) 62-9673 during normal business hours.

Compliance with the Americans with Disabilities Act

If you need special assistance to participate in this meeting, you should contact Stephanie Roseen, Deputy City Clerk, at (951) 672-6777 during normal business hours. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

**City of Menifee Senior Advisory Committee
Special Meeting Minutes
Tuesday, January 22, 2019**

1. CALL TO ORDER

Committee Chair Gloria Sanchez called the meeting to order at 10:01 AM.

2. ROLL CALL

Present were: Committee Chair Gloria Sanchez, Committee Vice-Chair Helen Alexander, Committee Member Ruth Goulet, Committee Member Anne-Marie Novack, Committee Member Linda Blanche, Committee Member David Morse, Community Services Supervisor Jason Hendrix, Community Services Coordinator Aisha Wilson.

3. FLAG SALUTE

4. PRESENTATION

- 4.1 City of Menifee: 2019 S.M.A.R.T Goals
Community Services Supervisor, Jason Hendrix

5. APPROVAL OF MINUTES

5.1. Minutes of November 28, 2018

A motion to approve the November 28, 2018 minutes with the added changes by Committee Member Alexander

Motion was seconded by Committee Member Novack

Motion was unanimously approved.

6. AGENDA APPROVAL OR MODIFICATION

A motion to approve the agenda of was made by Committee Member Goulet

Motion was seconded by Committee Member Alexander

Motion was unanimously approved.

7. PUBLIC COMMENTS (non-agenda items only)

NONE

8. DISCUSSION ITEMS

- 8.1. Election of Officers to Senior Advisory Committee (SAC)
Recommended Action

- Conduct Senior Advisory Committee annual elections for Committee Chair and Vice Chair offices for 2019 term, pursuant Resolution No. 14-362

Committee Member Novack makes the motion to re-elect Chair Sanchez to serve as Chair for the Senior Advisory Committee 2019 year.

Motions was seconded by Committee Member Alexander

Motion was approved by the following votes:

Ayes: Alexander, Goulet, Novack, Blanche, Morse

Noes: None

Abstain: None

Absent: Novack

Committee Member Alexander makes the motion to elect Committee Member Novack to serve Vice-Chair for the Senior Advisory Committee 2019 year.

Committee Member Novack declines and makes the motion to elect Committee Member Alexander to serve as Vice-Chair for the Senior Advisory Committee 2019 year.

Motions was seconded by Committee Goulet

Motion was approved by the following votes:

Ayes: Goulet, Novack, Blanche, Morse, Sanchez

Noes: None

Abstain: None

Absent: Novack

8.2 Menifee Citizens Advisory Committee (MCAC) Appointments Recommended Action

- Appoint two representatives from the Senior Advisory Committee to serve on the Menifee Citizens Advisory Committee and assist with review of the annual Community Development block Grant program.

Committee Member Goulet makes the nominates Vice-Chair Alexander for MCAC committee

Vice-Chair Alexander ask if Committee

Committee Member Morse asked about the grant application processes

Committee Chair Gloria Sanchez explains the process and responsibility of being on the MCAC committee.

Committee Member Blanche asks about the grant qualifications.

Committee Chair Sanchez talks the grant qualifications.

Committee Member Goulet suggestions that that the Chair and Vice-Chair be nominated to MCAC

Committee Vice-Chair Alexander makes the motion to nominate Chair Sanchez and Committee Member Novack to represent the Senior Advisory Committee and serve on the Menifee Citizen Advisory Committee.

Motions was seconded by Committee Goulet

Motion was approved by the following votes:

Ayes: Alexander, Goulet, Blanche, Morse

Noes: None

Abstain: None

Absent: Novack

8.3 Senior Advisory Committee Meeting and Events **Recommended Action**

- Discuss and review Senior Advisory Committee activities and meetings dates for 2019.

Committee Chair Sanchez discusses the importance about attending events. She suggests that SAC have a both at city events.

Committee Member Morse asked about the event on the Music Festival.

Community Services Supervisor provides information about the event

Vice-Chair Alexander asked about working the Multicultural Festival and mentions having prior commitment in the afternoon.

Community Services Coordinator Wilson mentions that won't be a problem.

Committee Member Morse asked about Menifee Better Together.

Committee Chair Sanchez talks about the event.

Committee Member Goulet also mentions it's not just at Sun City Civic Association but in other areas in Menifee.

Committee Member Morse asked about Menifee Better Together.

Committee Chair Sanchez talks the Senior Health Fair and how it's annual event.

9. COMMUNITY SERVICES SUPERVISOR COMMENTS

9.1 Department Update

- 2019 City Wide Special Events Calendar
- Menifee Homeless Task Force on Thursday, February 28, 2019
10:00am at Kay Cenicerros Senior Center- North Annex
- Music and Art Festival- Saturday, March 30, 2019, MSJC Menifee Campus at 2:00pm

Community Service Supervisor Hendrix provided a recap of the pickle ball tournament. Also of mentions that there will be a blood drive at the Kay Cenicerros Center North Annex on February 28th from 9:30-3:30pm.

Committee Member Novack mentions how people loved pickle ball.

10. COMMITTEE MEMBER REPORTS ON COMMITTEE ACTIVITIES

Committee Member Novack talks about attending the Youth Leaders of Menifee (YLM) provided information on their project. She mentions they are currently working collecting shoes for the senior prom. She mentions she is working with the Mental Health committee. They are working on She feel that they can be a bit scattered and need to more planning time.

Committee Vice-Chair Alexander asks when they meet

Committee Member Novack mentions it's the second and fourth Tuesday of each month.

Committee Chair Sanchez offers to do a presentation on planning for the Youth Leader of Menifee.

Committee Member Novack asked on how to go about requesting a cross walk for golf cart.

Community Service Supervisor Hendrix mentions he could try to get the City Traffic Engineer come out to present

Committee Chair Sanchez mentions that would be a great idea.

Committee Member Goulet mentions about the lack of traffic marking on Newport.

Committee Vice-Chair Alexander talked about the new RTA line route 40 and also asked if we could get phone numbers for committee

Committee Member Goulet ask about getting in contact with Becky from United Way

Committee Chair Sanchez informs the committee about the upcoming Senior Scam workshop on February 20th at 10am. She also mentions that there will also be an Identity theft and fraud workshop and Emergency preparedness workshop in the coming months. She also mentioned that she was able to locate a HOA listing.

11. FUTURE AGENDA REQUEST FROM COMMITTEE MEMBERS

- Strategic Planning
- Senior Helping Seniors Program
- Park Amenities
- Senior Resource Directory

12. ADJOURNMENT

Committee adjourned the meeting at 12:19pm

Aisha Wilson, Community Services Coordinator

CITY OF MENIFEE

SUBJECT: STRATEGIC PLANNING AND GOAL SETTING 2019

MEETING DATE: February 19, 2019

TO: Committee Chair and Committee Members

PREPARED BY Aisha Wilson, Community Services Coordinator

REVIEWED BY: Jason Hendrix, Community Services Supervisor

APPROVED BY: Jonathan Nicks, Community Services Director

RECOMMENDED ACTION

The Senior Advisory Committee will create Goals, Action Plan and set completion dates.

DISCUSSION

By conducting a strategic planning special workshop, the Senior Advisory Committee (SAC) will be able to develop an organized plan of action to prioritize and address the needs of the senior community at future meetings.

Committee members reviewed the 2017/2018 action plan and recommended further action on incomplete items at the last meeting on February 27, 2018. SAC Members also discussed and recommended new action items for the 2019 year. SAC members will set goals and completion dates.

After goals completion dates have been set SAC members will provide monthly updates on action items.

FISCAL IMPACT

None.

ATTACHMENTS

1. 2017/2018 Strategic Planning Summary



Item #	Main Category	Program Type	Committee Member	Item Description	Status	Update
1	Intergenerational Program	Mentoring YAC	Anne-Marie Novack, Helen Alexander, Angela Wojtkowski	Create Mentoring program where the Youth Advisory Committee and the Senior Advisory committee collaborate .	in-progress	SAC committee has started attending the Youth Advisory Meetings, have collaborated on special events and assisted with the interview process for selecting new Youth Advisory members. In September the SAC Committee Members have began attending meetings regularly.
2	Intergenerational Program	Technology	Anne-Marie Novack, Darell Thompson	Expand existing technology program at the Senior Center. Discuss how to create a volunteer program for Youth Advisory Committee Members and local High School. Tor provide additional technology support for seniors in the community.	in-progress	Computer lab was reopened in July 2018. Seniors can sign up for computer assistance and class on computer are offered every other month for seniors.
3	Intergenerational Program	Crime Watch	Ken Woytek, Darrell Thompson, Ruth Goulet	Discuss establishing a way to assist crime watch to expand their volunteer enrollment into crime watch.		
4	Transportation	Vans/Shuttles, Special events taxis	Glaria Sanchez Ken Woytek Angela Wojtkowski	Discuss how to create awareness for senior transportation in the community. Provide the information on transportation service for seniors that RTA provide. Research different funding sources that the City may qualify and utilize for expanding senior transportation.	in-progress	Committee members attend the Tnow meetings. They have also secured transportation for Senior Health and continues to find ways to secure transportation for seniors
5	Recreation	Parks and Trails Map	Ann-Marie Novack,	Establish a trail map for the community to attain to go on walks and hikes	in-progress	Committee member has brought and awareness to city staff to see how to formalize a reference sheet for park trails and amenities.