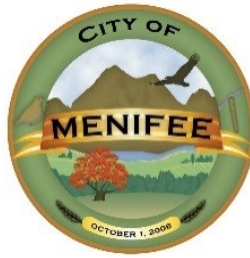


City Council Chambers
29714 Haun Rd
Menifee, CA 92586



City of Menifee
Menifee Senior Advisory Committee
Meeting Agenda

Chair Gloria Sanchez, Mayor Appointed
Linda Blanche, District 1
Angela Wojtkowski, District 2
Helen Alexander, District 3
Anne-Marie Novack, District 4
Ruth Goulet, Member at Large
David Morse, Member at Large

Tuesday, March 26, 2019
10:00 AM Regular Meeting

AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. FLAG SALUTE

4. PRESENTATIONS

NONE

5. APPROVAL OF MINUTES

- 5.1. Minutes from January 22, 2019 and February 19, 2019

6. AGENDA APPROVAL OR MODIFICATION

7. PUBLIC COMMENTS (non-agenda items only)

8. DISCUSSION ITEMS

- 8.1. Facility Tour- Menifee Parks
Recommended Action
- Adjourn regular meeting to conduct tour

9. COMMUNITY SERVICES SUPERVISOR COMMENTS

- 9.1. Department Update
- Music and Art Festival, MSJC Menifee Campus on Saturday, March 30, 2019 at 2:00pm
 - Lazy Creek Community Meeting, Lazy Creek Community Center on April 4, 2019 at 6:00pm
 - Central Park Grand Opening, Central Park on Saturday, April 13 2019 at 9:00am
 - Spring Fest, Central Park on Saturday, April 13 2019, at 10:00am
 - Menifee Better Together, Sun City Civic Association on Saturday, April 27, 2019 at 8:00am

- National Day of Prayer, St. Vincent Ferrer Catholic Church on Thursday, May 2, 2019 at 10:00am
- High Tea and Fashion Show, Kay Cenicerros Senior Center on Friday, May 3, 2019 at 9:00am
- Pickle Ball Tournament, La Ladera Park on Sunday, May 5, 2019
- Senior Health and Wellness Fair, Kay Cenicerros Senior Center on Monday, May 13, 2019 at 9:00am

10. COMMITTEE MEMBER REPORTS ON COMMITTEE ACTIVITIES

11. FUTURE AGENDA REQUESTS FROM COMMITTEE MEMBERS:

- Strategic plan updates
- Seniors Helping Seniors program
- Park Amenities

12. ADJOURNMENT

The purpose of the Senior Advisory Committee meetings are to conduct the city's business. Please see our decorum policy notes below.

Decorum Policy Notes

Please use a speaker request form when you wish to address the Committee

The Committee anticipates and encourages public participation at its Committee meeting, both on agenda items and during the public comments period. Please use respect by not having your cell phones on, refrain from talking in the audience or outbursts that may be disruptive. While we encourage participation, we ask there be a mutual respect for the proceedings.

Agenda Material

Materials related to an item on this Agenda, including those submitted to the Committee after distribution of the agenda packet, and are available for public inspection by contacting Aisha Jemmott-Wilson at (951) 62-9673 during normal business hours.

Compliance with the Americans with Disabilities Act

If you need special assistance to participate in this meeting, you should contact Stephanie Roseen, Deputy City Clerk, at (951) 672-6777 during normal business hours. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

**City of Menifee Senior Advisory Committee
Special Meeting Minutes
Tuesday, January 22, 2019**

1. CALL TO ORDER

Committee Chair Gloria Sanchez called the meeting to order at 10:01 AM.

2. ROLL CALL

Present were: Committee Chair Gloria Sanchez, Committee Vice-Chair Helen Alexander, Committee Member Ruth Goulet, Committee Member Anne-Marie Novack, Committee Member Linda Blanche, Committee Member David Morse, Community Services Supervisor Jason Hendrix, Community Services Coordinator Aisha Wilson.

3. FLAG SALUTE

4. PRESENTATION

- 4.1 City of Menifee: 2019 S.M.A.R.T Goals
Community Services Supervisor, Jason Hendrix

5. APPROVAL OF MINUTES

5.1. Minutes of October 23, 2018

A motion to approve the September 25, 2018 minutes with the added changes by Committee Member Alexander

Motion was seconded by Committee Member Novack

Motion was unanimously approved.

6. AGENDA APPROVAL OR MODIFICATION

A motion to approve the agenda of was made by Committee Member Goulet

Motion was seconded by Committee Member Alexander

Motion was unanimously approved.

7. PUBLIC COMMENTS (non-agenda items only)

NONE

8. DISCUSSION ITEMS

- 8.1. Election of Officers to Senior Advisory Committee (SAC)
Recommended Action

- Conduct Senior Advisory Committee annual elections for Committee Chair and Vice Chair offices for 2019 term, pursuant Resolution No. 14-362

Committee Member Novack makes the motion to re-elect Chair Sanchez to serve as Chair for the Senior Advisory Committee 2019 year.

Motions was seconded by Committee Member Alexander

Motion was approved by the following votes:

Ayes: Alexander, Goulet, Novack, Blanche, Morse

Noes: None

Abstain: None

Absent: Novack

Committee Member Alexander makes the motion to elect Committee Member Novack to serve Vice-Chair for the Senior Advisory Committee 2019 year.

Committee Member Novack declines and makes the motion to elect Committee Member Alexander to serve as Vice-Chair for the Senior Advisory Committee 2019 year.

Motions was seconded by Committee Goulet

Motion was approved by the following votes:

Ayes: Goulet, Novack, Blanche, Morse, Sanchez

Noes: None

Abstain: None

Absent: Novack

8.2 Menifee Citizens Advisory Committee (MCAC) Appointments Recommended Action

- Appoint two representatives from the Senior Advisory Committee to serve on the Menifee Citizens Advisory Committee and assist with review of the annual Community Development block Grant program.

Committee Member Goulet makes the nominates Vice-Chair Alexander for MCAC committee

Vice-Chair Alexander requests information on the responsibilities of MCAC and about its' members

Committee Chair Gloria Sanchez explains the process and responsibility of being on the MCAC committee. MCAC is comprised of 2 members from the following: Planning Commission, Parks & Trails Commission and Senior Advisory Committee. They work with Edna Lebron, city staff, on the city's CDBG program who receives a set amount of funding from Federal Government to be used for disbursements to non-profits in the City of Menifee. The committee is responsible for reviewing applications, attending a meeting with the non-profits and then selecting the non-profits who will receive the funding. The names of the selected non-profits are submitted to City Council for final approval. Committee Member Morse asked about the grant application processes

Committee Member Blanche asks about the grant qualifications.

Committee Chair Sanchez talks the grant qualifications.

Committee Member Goulet suggests and Vice Chair Alexander nominates Chair Gloria Sanchez and member Anne-Marie Novack to serve on Menifee Citizens Advisory Committee.

Committee Vice-Chair Alexander makes the motion to nominate Chair Sanchez and Committee Member Novack to represent the Senior Advisory Committee and serve on the Menifee Citizen Advisory Committee.

Motions was seconded by Committee Goulet

Motion was approved by the following votes:

Ayes: Alexander, Goulet, Blanche, Morse

Noes: None

Abstain: None

Absent: Novack

8.3 Senior Advisory Committee Meeting and Events **Recommended Action**

- Discuss and review Senior Advisory Committee activities and meetings dates for 2019.

Committee Chair Sanchez discusses the importance about attending events. She suggests that SAC have a both at city events.

Committee Member Morse asked about the event on the Music Festival.

Community Services Supervisor provides information about the event

Vice-Chair Alexander asked about working the Multicultural Festival and mentions having prior commitment in the afternoon.

Community Services Coordinator Wilson mentions that won't be a problem.

Committee Member Morse asked about Menifee Better Together.

Committee Chair Sanchez talks about the event.

Committee Member Goulet also mentions it's not just at Sun City Civic Association but in other areas in Menifee.

Committee Member Morse asked about Menifee Better Together.

Committee Chair Sanchez talks the Senior Health Fair and how it's annual event.

9. COMMUNITY SERVICES SUPERVISOR COMMENTS

9.1 Department Update

- 2019 City Wide Special Events Calendar
- Menifee Homeless Task Force on Thursday, February 28, 2019
10:00am at Kay Cenicerros Senior Center- North Annex
- Music and Art Festival- Saturday, March 30, 2019, MSJC Menifee Campus at 2:00pm

Community Service Supervisor Hendrix provided a recap of the pickle ball tournament. Also of mentions that there will be a blood drive at the Kay Cenicerros Center North Annex on February 28th from 9:30-3:30pm.

Committee Member Novack mentions how people loved pickle ball.

10. COMMITTEE MEMBER REPORTS ON COMMITTEE ACTIVITIES

Committee Member Novack talks about attending the Youth Leaders of Menifee (YLM) provided information on their project. She mentions they are currently working collecting shoes for the senior prom. She mentions she is working with the Mental Health committee. They are working on She feel that they can be a bit scattered and need to more planning time.

Committee Vice-Chair Alexander asks when they meet

Committee Member Novack mentions it's the second and fourth Tuesday of each month.

Committee Chair Sanchez offers to do a presentation on planning for the Youth Leader of Menifee.

Committee Member Novack asked on how to go about requesting a cross walk for golf cart.

Community Service Supervisor Hendrix mentions he could try to get the City Traffic Engineer come out to present

Committee Chair Sanchez mentions that would be a great idea.

Committee Member Goulet mentions about the lack of traffic marking on Newport.

Committee Vice-Chair Alexander talked about the new RTA line route 40 and also asked if we could get phone numbers for committee

Committee Member Goulet ask about getting in contact with Becky from United Way

Committee Chair Sanchez informs the committee about the upcoming Senior Scam workshop on February 20th at 10am. She also mentions that there will also be an Identity theft and fraud workshop and Emergency preparedness workshop in the coming months. She also mentioned that she was able to locate a HOA listing.

11. FUTURE AGENDA REQUEST FROM COMMITTEE MEMBERS

- Strategic Planning
- Senior Helping Seniors Program
- Park Amenities
- Senior Resource Directory

12. ADJOURNMENT

Committee adjourned the meeting at 12:19pm

Aisha Wilson, Community Services Coordinator

**City of Menifee Senior Advisory Committee
Special Meeting Minutes
Tuesday, February 19, 2019**

1. CALL TO ORDER

Committee Chair Gloria Sanchez called the meeting to order at 10:06 AM.

2. ROLL CALL

Present were: Committee Chair Gloria Sanchez, Committee Vice-Chair Helen Alexander, Committee Member Anne-Marie Novack, Committee Member Angela Wotjkowski, Committee Member Linda Blanche, Committee Member David Morse, Community Services Supervisor Jason Hendrix, Community Services Coordinator Aisha Wilson.

3. FLAG SALUTE

4. PRESENTATION

- 4.1** City of Menifee: Menifee City Traffic Concerns
City Traffic Engineer, Rob Blough, P.E., T.E., PTOE

5. APPROVAL OF MINUTES

5.1. Minutes of January 29, 2019

A motion to hold the approval of the January 29, 2019 meeting minutes until the added changes are made by Committee Chair Gloria Sanchez

Motion to hold January 29, 2019 meeting minutes was unanimously approved.

6. AGENDA APPROVAL OR MODIFICATION

A motion to approve the agenda was made by Committee Member Linda Blanche

Motion was seconded by Committee Member Anne-Marie Novack

Motion was unanimously approved.

7. PUBLIC COMMENTS (non-agenda items only)

NONE

8. DISCUSSION ITEMS

**8.1. Strategic Planning and Goal Setting
Recommended Action**

- Create 2019 Senior Advisory Goals, Action Plan and set Goal Date

Community Services Coordinator Aisha Jemmott-Wilson reviewed Senior Goal setting for process for 2019 year. Ask the committee members to come up with 3-5 goals that would like to accomplish for this year. Committee members were split up in groups of three for discussions of goals.

Committee Members provided goals that they would like to set:

- Senior Advisory Members to attend more City Events. Each member should be attend a few events and maybe have a booth or just be there in support of the event.
- Intergenerational activities such as Tech Time
- Collaboration with Youth Leaders of Menifee
- Work with the city to provide senior transportation for the community.
- Work with the City to create a park amenities list for residents.
- Community outreach such as education workshops, homebound outreach and senior resource guide.
- HOA community outreach
- Senior Center outreach such as talk to seniors at lunch and attend the Activities club meeting
- Provide updates monthly updates council members

Community Services Coordinator Aisha mentions that at the next meeting the committee would select which goals they would like to accomplish for 2019.

9. COMMUNITY SERVICES SUPERVISOR COMMENTS

9.1 Department Update

- Multicultural Festival on Saturday, March 16, 2019, Mayfield Park at 10:00am
- Menifee Homeless Task Force on Thursday, February 28, 2019 10:00am at Kay Cenicerros Senior Center- North Annex
- Music and Art Festival- Saturday, March 30, 2019, MSJC Menifee Campus at 2:00pm
- Menifee Better Together-Saturday, April 27, 2019 Sun City Association at 8:00am

10. COMMITTEE MEMBER REPORTS ON COMMITTEE ACTIVITIES

Committee Member David Morse talks about wanting to meet with seniors at Kay Cenicerros Senior Center to find out what interests the seniors.

Committee Member Linda mentions that it is the job of SAC members to sell the city to their committees and states she has heard of complains from community members but they do not act.

Committee Chair Sanchez offers to bring in stats of last survey conducted for local HOAs created several years ago.

Committee Chair Sanchez mentions that group could possibly partner with local facilities for shuttle service to take patrons to and from senior center.

Committee Member Novack asked what is the participation at the center and if help was needed to bring in more patrons.

Committee Chair Sanchez asked if SAC will submit a year-end report/review to City Council.

Committee Chair Alexander stated her city council representative did not care to know of SAC happenings, but then found a moment where the council member found it helpful to know the happenings of SAC.

Committee Chair Sanchez requested members to CC herself, Aisha and Jason of anything they discuss with their council members and to make sure that everyone in SAC group is aware of message they are giving out when addressing community.

Community Services Coordinator Aisha asked that SAC members take city information to their community events.

11. FUTURE AGENDA REQUEST FROM COMMITTEE MEMBERS

- Strategic Planning
- Senior Helping Seniors Program
- Meals on Wheels program
- Crime Watch Presentation

12. ADJOURNMENT

Committee adjourned the meeting at 1:02pm

DRAFT