

City Hall, Council Chambers  
29844 Haun Road  
Menifee, CA 92586



City of Menifee  
Menifee Citizens Advisory Committee  
Meeting Minutes

Gloria Sanchez, Chair  
Ben Diederich, Vice Chair  
Anthony Amorelli, Committee Member  
Tom Giedroyce, Committee Member  
Robert Karwin, Committee Member  
Anne-Marie Novack, Committee Member

Friday, January 7, 2020  
3:00 PM Regular Meeting

## MINUTES

### REGULAR MEETING

#### 1. CALL TO ORDER

Chair Sanchez called the meeting to order 3:02 PM.

#### 2. ROLL CALL

Attendee Name	Title	Status
Gloria Sanchez	Committee Chair	Present
Ben Diederich	Vice Chair	Present
Anthony Amorelli	Committee Member	Present
Tom Giedroyce	Committee Member	Present
Robert Karwin	Committee Member	Present
Anne-Marie Novack	Committee Member	Present

#### 3. PLEDGE OF ALLEGIANCE

Chair Sanchez led the Pledge of Allegiance.

#### 4. PRESENTATIONS

There were no presentations.

#### 5. AGENDA APPROVAL OR MODIFICATIONS

The agenda was approved with no modifications.

#### 6. PUBLIC COMMENTS (NON-AGENDA ITEMS)

There were no public comments.

#### 7. APPROVAL OF MINUTES

7.1. Approval of Minutes of December 18, 2019

<b>RESULT:</b>	Accepted
<b>MOVER:</b>	Giedroyce
<b>SECONDER:</b>	Amorelli
<b>AYES:</b>	Sanchez, Amorelli, Diederich, Giedroyce
<b>ABSTAIN:</b>	Karwin, Novack
<b>ABSENT:</b>	

## **8. DISCUSSION ITEMS**

### **8.1. Annual Committee Reorganization**

Chair Sanchez opened the nomination for Chair and Vice Chair for the Menifee Citizen Advisory Committee.

Committee Member Karwin moved to nominate Sanchez as Committee Chair, Committee Member Diederich seconded the motion, which passed unanimously by all Committee Members.

Committee Member Karwin moved to nominate Giedroyce as Committee Vice Chair, Committee Member Novack seconded the motion, which passed unanimously by all Committee Members.

### **8.2. CDBG 2019/2020**

Ms. Lebrón, provided a brief presentation on the Community Development Block Grant (CDBG) Program requirements, public services component and a description of the eight non-profit applicants requesting CDBG funds for the 2020/2021 program year, (Assistance League of Temecula Valley, Boys & Girls Club of Menifee Valley, City of Menifee Community Services Department, Family Services Association, Habitat for Humanity, Menifee Valley, Hospice of the Valleys, Menifee Valley Community Cupboard, and SAFE Alternative for Everyone).

Committee Members were asked to review and evaluate all applications thoroughly. Scoring guidelines and matrix were handed out to use and reference when evaluating the non-profit applicants. They were also informed that each applicant would give a five minute presentation at the next MCAC Meeting, March 11, 2020, at which time the Committee Members will recommend which non-profit will be funded.

Committee Member Karwin questioned if a rating system was in place for the non-profits. Ms. Lebrón indicated: "it's only a monitoring process", but would research the rating.

## **9. COMMITTEE MEMBER REPORTS ON COMMITTEE ACTIVITIES**

There were no activities.

## **10. FUTURE AGENDA REQUESTS FROM COMMITTEE MEMBERS**

There were no future item requests.

## **11. ADJOURN**

Chair Sanchez adjourned the meeting at 3:50 PM.

*Edna I. Lebrón*

Edna I. Lebrón, Committee Secretary