

**Menifee Public Safety Committee
MINUTES**

**Tuesday, December 8, 2020
Regular Session 3:00 PM**

**City Council Chambers
29844 Haun Road
Menifee, CA 92586**

**Matt Liesemeyer, Chair
Lesia Sobek, Committee Member**



REGULAR MEETING (3:00 P.M)

1. CALL TO ORDER

Committee Chair Matt Liesemeyer called the meeting to order at 3:04 p.m.

2. ROLL CALL

Present were: Committee Chair Matt Liesemeyer, Committee Member Lesia Sobek, Assistant City Manager Jeff Wyman, Executive Assistant Mandy Stephens, Senior Traffic Engineer Rob Blough, Community Services/Acting Public Works Director Jonathan Nicks, Building Official Craig Carlson, Police Captain Dave Gutierrez, Police Sergeant Raul Perez, Fire Division Chief Kirk Barnett, Fire Marshal Sonya Bu, Public Information Officer Dominique Samario, Risk Manager Robert Cardenas, Park/Landscape Maintenance Manager Bryce Howell, Director of Risk Management Menifee Union School District, Kara McGee.

3. PRESENTATIONS

None.

4. PUBLIC COMMENTS (NON-AGENDA ITEMS)

None.

5. APPROVAL OF MEETING MINUTES

5.1 November 10, 2020 Regular Meeting Minutes.

The committee members approved the minutes unanimously (2-0) with no modifications.

6. DISCUSSION ITEMS

6.1 Public Safety Report Summary

Assistant City Manager Jeff Wyman stated that the agenda would include a staff report of summary data from the reports received and would be working on standardizing reports from departments in the future.

6.2 Fire Department Monthly Report

Fire Division Chief Kirk Barnett provided the monthly report and reported the

significant incidents for November. Fire Chief Barnett said on November 5 2020, Committee Members Sobek and Liesemeyer, with City Manager Armando Villa and Public Information Officer Dominique Samario, attended a Riverside County Fire Training Facility tour at the Ben Clark training center in Riverside.

Committee Member Sobek suggested that there should be some information put out to residents on how to care for dry Christmas trees. Mr. Wyman suggested that Ms. Samario and Chief Barnett work together to get information out.

Committee Chair Liesemeyer mentioned that there was a fire in Sun City that had displaced people and how could the city and community assist these people. Committee Member Sobek suggested that Menifee Community Cupboard could work with Social Work Action Group (SWAG) to provide clothing and food. Community Services Director Jonathan Nicks said a group effort with Menifee Community Cupboard, Cal Fire and Menifee Police Department would be the best way to provide services such as hotel vouchers and food. He said if city staff received the calls, Menifee Community Cupboard would be able to execute services. Building Official Craig Carlson said the Chamber would also be a good contact to provide local business information and there could be multiple drop off locations. Committee Member Sobek suggested that the City invite the Red Cross to a Public Safety meeting to explain their procedures.

6.3 Office of the Fire Marshall Report

Fire Marshal Sonya Bu provided the monthly report for November. She said that 98 percent of plans are in digital format on Bluebeam. Committee Chair Liesemeyer asked how well Bluebeam was working. Ms. Bu said it was working very well and that they had received good feedback from developers. Committee Member Sobek asked if day care facilities have been in compliance due to COVID restrictions. Ms. Bu said there had been few issues and very rarely are they not in compliance.

6.4 Menifee Police Department Staff Report

Police Captain Dave Gutierrez provided the monthly report. He explained that due to reporting their monthly statistics to the State, it would be more reasonable to report the PD's numbers two months in arrears to give more accurate information. Committee Member Sobek asked if the crime mapping software included Megan's Law data. Captain Gutierrez said it did not and that information would be available on the Megan's Law website. However, if a person who was listed on the Megan's Law website was arrested in the city for another crime, it would be listed on the crime mapping software. Captain Gutierrez explained that it is a good tool to communicate with the community as it promotes transparency. He asked if the committee had any ideas on how to relay information to residents. Committee Member Sobek suggested a demonstration to show self-defense techniques. Committee Chair Liesemeyer suggested this would work well in partnership with Community Services.

6.5 Code Enforcement Monthly Staff Report.

Police Sergeant Raul Perez presented the monthly report. Committee Member Sobek asked if the city could add a public service announcement in Menifee Matters to discuss illegal dumping. Mr. Wyman said Menifee Matters has information regarding bulky item pick up with Waste Management.

6.6 Animal Control Monthly Report

No representatives from Animal Control were present.

6.7 Public Works/Engineering Report

Senior Traffic Engineer Rob Blough provided the monthly report. He also said there would be TV monitors installed at City Hall to monitor traffic signal cameras around the city.

6.8 Community Services Monthly Report

Park/Landscape Maintenance Manager Bryce Howell provided the monthly report and said that homeless complaints would now go to the Police Department. Committee Member Sobek asked if the lockdown had affected the skate park, Mr. Howell said it was operating at 20 percent capacity.

Community Services Director Jonathan Nicks reported on the toy and food drive, where 300 cars had been through the drive-thru event and six police cars full of donations were received. Committee Member Sobek requested that in 2021, the City should have a town hall Christmas tree. Mr. Howell said it would be something he will work on.

6.9 School Districts Monthly Report

Director of Risk Management from Menifee Union School District Kara McGee was present for the meeting and reported that they have been working with Riverside County Public Health in regard to COVID restrictions. She said the middle schools are in need of additional support and that she would be getting in touch with Traffic Engineer Rob Blough to discuss changing traffic circulation patterns.

7. STAFF COMMENTS

7.1 Report Content and Format


This was discussed during item 6.1.

8. COMMITTEE REPORTS/COMMENTS ON COMMITTEE ACTIVITIES

None.

9. ADJOURNMENT

Chair Liesemeyer adjourned the meeting at 4:34 p.m.



Mandy Stephens, Executive Assistant