

## **SUBSTANTIAL AMENDMENT TO THE 2019/2020 ANNUAL ACTION PLAN**

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### **A. EXECUTIVE SUMMARY**

The U.S. Department of Housing and Urban Development (HUD) requires all entitlement communities receiving Community Development Block Grant (CDBG) funds, such as the City of Menifee, to prepare and submit a Consolidated Plan every five years to establish a unified, strategic vision for economic development, housing and community development actions. The Consolidated Plan encompasses the analysis of local community needs and coordinates appropriate responses to those needs and priorities. The Menifee City Council adopted the current 2017-2021 Five Year Consolidated Plan on May 3, 2017.

The Consolidated Plan is carried out through Annual Action Plans which provide a concise summary of the actions, activities, and the specific federal and non-federal resources that will be used each year to address the priority needs and specific goals identified by the Consolidated Plan. The City must submit an Annual Action Plan to HUD by no later than May 15 of each year during the five-year period.

Per the City's Citizen Participation Plan, a Substantial Amendment to an Annual Action Plan is required when a "substantial" change is proposed, which includes:

- The addition of a new activity or priority;
- A change in the nature of an activity, its location, or its target population; or
- A change of more than 50 percent in the amount of funds allocated to an activity.

This Substantial Amendment to the 2019/2020 Action Plans is necessary because the City is proposing to add and delete activities described in Section C.

### **B. CITIZEN PARTICIPATION**

A Notice of Public Hearing and a 15-day public review period is being published in the Press Enterprise and La Prensa on September 1, 2020 informing the public of the proposed Substantial Amendment and inviting comments at the public hearing. The public review period will begin on September 1, 2020 and ended on September 15, 2020. Citizens are able to review copies of the Draft Substantial Amendment at City Hall, Kay Cenicerros Senior Center, and on the City's website at <https://www.cityofmenifee.us/421/Programs-and-Grants>. On September 16, 2020, the Menifee City Council will be hearing public comments regarding the Substantial Amendment.

**C. CHANGES TO THE 2019/2020 ANNUAL ACTION PLAN ACTIVITIES**

**Proposed Activities**

Current Activity Project	Prior Budget	Additional Budget	Changes
2019/2020 CDBG-CV Small Business Grant Program (SBGP)	\$100,000	0	<i>Program will use other source of funding</i>
2019/2020 CDBG-CV Public Services – Food Activity	\$100,000	\$62,754	<i>Funds from SBGP</i>
2019/2020 CDBG-CV Social Work Action Group (SWAG)	0	\$33,032	<i>Funds from SBGP</i>
2019/2020 CDBG-CV Administration	\$30,232	\$31,214	<i>SBGP &amp; Unallocated Funds</i>
<b>Total</b>		\$127,000	

**D. PUBLIC COMMENTS**

All public comments received during the 15-day public review period or at the public hearing will be incorporated into the overall Substantial Amendment submitted to HUD.