



CITY OF MENIFEE ENGINEERING DEPARTMENT

FINAL TRACT/PARCEL MAP SUBMITTAL REQUIREMENTS

THIS FORM MUST BE SUBMITTED WITH FIRST PLAN CHECK

Submittal Date: _____

Project No.: _____

Project Description: _____

Prior to City submittal, a meeting with the City Surveyor is required to ensure that all required items submitted are acceptable.

For meeting appointments contact Rociel Paul: rpaul@cityofmeniffee.us

1. _____ (1) Application
2. _____ (3) copies Final Map and ECS sheet (if applicable)
3. _____ (2) copies Approved Tentative Map
4. _____ (2) copies Conditions of Approval
5. _____ (1) copy Preliminary Title Report & current Vesting Deed
6. _____ (1) copy Recorded documents called out in the "Exceptions" portion of the Preliminary Title Report. (Easement Deeds etc.)
7. _____ (1) copy Record maps or deeds used in the preparation of the map
8. _____ (1) copy Closures/calculation sheets
9. _____ (1) copy Approved phasing map (if applicable)
10. _____ Transmittal/cover sheet from engineer/surveyor with current address, phone number, and email.
11. _____ A PDF CD/USB of all items submitted

**For Final Tract/Parcel Map Fee, Reference City of Meniffee
Engineering Fee Schedule**

Incomplete submittals will not be accepted