



CITY OF MENIFEE

Engineering Department

DEDICATION REQUIREMENTS

1. A legal description (signed and sealed by a surveyor/engineer) of the proposed vacation.
2. 3 Copies of "A" plat (signed and sealed by a surveyor/engineer) 8 ½" x 11" in size, with a distinct border outlining the area to be dedication.
3. 2 Copies of documents vesting title in current ownership (grant deed, etc.).
4. A Preliminary Title Report dated no older than 6 months from date of submittal.
5. Transmittal/coversheet from engineer/surveyor/applicant with current address and phone number.
6. Fee Payable to the City of Menifee
 - Dedication \$3085.00
7. A completed Dedication request information sheet. If the applicant is other than the property owner, a property owner authorization form must also be completed by the property owner.
8. A completed, signed and notarized, property owner authorization
9. Please return the above items to:
 - City of Menifee
 - Engineering Department
 - 29844 Haun Road
 - Menifee, CA 92586

*The approval/denial is a discretionary action by City Council.

*Regardless of the Council's action, charges incurred are non-refundable.



CITY OF MENIFEE

Engineering Department

DEDICATION REQUEST INFORMATION

City of Meniffee
Engineering Department
29844 Haun Road
Meniffee, CA 92586

Date: _____

APN: _____

City File No.: _____
(FOR CITY USE)

Type of Dedication: (check one)

Road

Name of Road(s): _____

Drainage Easement Access Restriction Other _____

Applicant: (check one)

Owner Engineer / Surveyor Other _____

Name: _____

Address: _____

_____ Zip code: _____

Phone: () _____

Reason for Dedication:

Attach exhibit that shows the location and limits of the proposed dedication.

Date: _____

Applicant Signature

Print Name



CITY OF MENIFEE

Engineering Department

PROPERTY OWNER AUTHORIZATION

City of Menifee
Engineering Department
29844 Haun Road
Menifee, CA 92586

Date: _____

APN: _____

I/WE hereby request the dedication of (describe easement / dedication to be vacated):

_____ adjoining our property.

Date: _____

Signature

Print Name

Date: _____

Signature

Print Name

PLEASE SIGN NAMES AS THEY APPEAR ON THE GRANT DEED AND HAVE SIGNATURES ACKNOWLEDGED BY A NOTARY PUBLIC.

Comments: _____

